

Training Program Calendar (2024-25)

Program Code	Training Program	Duration Days/Weeks	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
LTT 01	Certification Course for Local Level Guide	8 Weeks	06 May-05 Jun			12 Sep-20 Nov			20 Jan - 05 Mar					
SIT 01	CM Tourism Fellow Program	15 Days				01-15								
SIT 02	Crash Course for Culinary Executive	6 Days				16-21			18-23			03-08		
SIT 03	Entrepreneurship development Program for Home Stay Owner	5 Days	10-14						14-18			24-28		
SIT 04	Refresher Course for Local Guides/ Tourist Escorts	5 Days				05-09			02-06			07-11		
SIT 05	Training Program for Food & Beverage Executive	3 Days				01-03			09-11			01-03		
SIT 06	Training Program for Front Desk Executive	3 Days				09-11			13-15					
SIT 07	Training Program for Housekeeping Executive/ House Steward	3 Days				22-24			04-06			10-12		
SIT 08	Training Program for Rural Tourism Coordinator	5 Days	24-28						07-11			12-17		
SIT 09	Training Program for Nature/Eco Tourism Guides	6 Days				12-17			16-21			21-26		
SIT 10	Tourism sensitization Program for Security Guards/Tourism Police	3 Days				03-05			07-09					
SIT 11	Departmental Training for Officers & Employees	3 Days				21-23			26-28			06-08		

Note:-
 (a) Participant should plan to attend only after the receiving of confirmation email by the Institute.
 (b) In case seats are Unavailable for the selected course, participants will be offered an opportunity to participate in the next training session for that Program. (c) All Programs are conducted on a 'best effort basis'. Program are subject to cancellation or postponement due to unforeseen circumstances or lack of sufficient enrolment. MKITM reserve all cancellation rights of the training program and will not be responsible for any consequential losses. (d) Residential facility available at additional cost as per request.
Hotel/Gomti: Single Bed Charge- 1500/- Per Day (18% GST Extra) Double Bed Charge- 2500/- Per Day (18% GST Extra) **Hostel Facility at MKITM:** Charge- 800/- Per Day (Double Stay).
 (e) Working Lunch & Tea /Coffee shall be provided by the Institute. (f) Stationery, Hand-outs, Kit and Study material shall be given by the Institute.
 (g) MKITM will not be responsible for any injury, damage or loss during the program. (h) The transfer of fees for any change of participant or program is subject to confirmation in writing by the Institute. (i) C or I s a Fees specified are valid up to 31 March 2025 only. (j) Fees are not refundable under any circumstances. (k) GST as applicable on the services.

Registration Process
 1. Please Click on below Link or scan QR Code and provide participant details with fees Transaction Detail.



<https://docs.google.com/forms/d/e/1FAIpQLSE7CmBHMjXtUkDhX0qpc2eh4gVjg8MakGFJWnrlOqxAgd4g/viewform?pli=1>

After submission form, you will be contacted by MKITM, Lucknow

2. Fees should be paid in advance by way of NEFT/RTGS/UPI to our bank a/c below:

Account Name: Secretary, Manyawar Kanshiram Institute of Tourism Management
Bank Name: State Bank of India
Saving Account No.: 30873110686
Branch: CSI Tower Vipin Khand Gomti Nagar, Lucknow- 226010
IFS Code: SBIN0012980
PAN No.: AABAM5371L
GST No: 09AABAM5371L1DH



Uttar Pradesh
 UTTAR PRADESH TOURISM
 U.P. nahi dekha,
 toh India nahi dekha.

TRAINING CALENDAR 2024-2025



Manyawar Kanshiram Institute of Tourism Management

(Dept. of Tourism, Govt. OF Uttar Pradesh)
 Vikalp Khand-II, Gomti Nagar, Lucknow-226010
 Mobile – 9455804853
 Email- mkitm.lko@gmail.com, info@mkitm.com
 Website – www.mkitm.com



Scan for Location on Google Map

Distance From:
 Charbagh Railway Station, Lucknow - 15 Km.
 Alambagh Bus Stop, Lucknow - 19 Km.
 Chaudhari Charan Singh Airport, Lucknow- 26 Km.

Training Calendar (May 2024 - Apr 2025)

SHORT TERM TRAINING PROGRAM

PROGRAM CODE	TRAINING PROGRAM	NO. OF DAYS/ WEEKS	MINIMUM QUALIFICATION	PROGRAM CONTENTS	USEFUL FOR	FEES PER CANDIDATE (RUPEES)
LTT 01	Certification Course for Local Level Guide	8 Weeks	10+2	<ul style="list-style-type: none"> Basic Concept of Tourism Personality Development Communication Skills Guiding Skills, Knowledge of Destinations Travel Documents, Health and Hygiene 	Untrained Tourism Guide/Worker	10,500/-
STT 01	CM Tourism Fellow Program	15 Days	Graduation Min (60%)	<ul style="list-style-type: none"> As Per the Schedule 	Youth of the State to Participate in the Work of Policy, Management, Implementation, Monitoring with the Government.	30,000/-
STT 02	Crash Course for Culinary Executive	6 Days	10+2/Food Steward	<ul style="list-style-type: none"> Culinary Arts Introduction to Cookery Organization Structure of Modern Kitchens Soups & Salads Basic Cooking Methods and Pre-Preparations Indian Cuisine Oriental & Continental Cuisine Bakery & Confectionery Health & Hygiene 	<ul style="list-style-type: none"> Hotel & Restaurant Sector Assistant Chef Baker Banquet Chef Wine Butler Food Steward Cooks 	25,000/-
STT 03	Entrepreneurship Development Program for Home Stay Owner	5 Days	High School	<ul style="list-style-type: none"> Personality & Grooming Communication Skills Interior Decoration Marketing & Management Health & Hygiene Safety & Security 	Home Stay Owners	25,000/-
STT 04	Refresher Course for Local Guides/Tourist Escorts	5 Days	Trained Guide	<ul style="list-style-type: none"> Concepts of Tourism Guiding & Communication Skills Grooming Different Tourist Destinations Unexplored Destinations Tour & Travel Documents Health & Hygiene Safety & Security 	Guides & Tourist escorts	8,000/-
STT 05	Training Program for Food & Beverage Executive	3 Days	Graduation / Restaurant Manager	<ul style="list-style-type: none"> Personal Grooming Communication Skills Menu Management Knowledge of Different Cuisine Catering Health & Hygiene Staff Management Financial Management and Cost Control 	<ul style="list-style-type: none"> Restaurant Manager. Restaurant Supervisor Captain (Head Waiter) Steward (Waiter) Wine Butler 	10,000/-

Training Calendar (May 2024 - Apr 2025)

SHORT TERM TRAINING PROGRAM

STT 06	Training Program for Front Desk Executive	3 Days	10+2	<ul style="list-style-type: none"> Communication Skills Health & Hygiene Personality Development Computer Knowledge Maintaining Of Files & Records 	<ul style="list-style-type: none"> Front Office /Assistant Front Office Manager Reservation/Assistant Reservation Manager Receptionist 	10,000/-
STT 07	Training Program for Housekeeping Executive/ House Steward	3 Days	10+2	<ul style="list-style-type: none"> Introduction to Hotel Industry and Housekeeping Department, Housekeeping Inventories Care and Cleaning of Different Surface Supervision in Housekeeping Linen & Laundry Operation Interior Designing and Decoration, 	<ul style="list-style-type: none"> Executive Housekeeper / Director of Housekeeping Deputy Housekeeper. Assistant Housekeeper. Floor Supervisors /Floor Housekeepers Public Area Supervisor. Storekeeper. 	10,000/-
STT 08	Training Program for Rural Tourism Coordinator	5 Days	10+2	<ul style="list-style-type: none"> Personality Development Communication Skill Introduction to Rural Tourism Ecology and Environment Mythology and Storytelling & Folklores Traditional Food Guiding Fair & Festival Culture, Custom and Ritual Local Crafts Health & Hygiene Safety & Security Waste Management 	<ul style="list-style-type: none"> Rural Women Member of Yuvak Mangal Dal Rural Men 	8,000/-
STT 09	Training Program for Nature/Eco Tourism Guides	6 Days	10+2	<ul style="list-style-type: none"> Ecology & Environment Eco Tourism Wild Life Jungle Safari Story Telling 	Guiding for National Park & Wild Life Sanctuary	20,000/-
STT 10	Tourism Sensitization Program for Security Guards/ Tourism Police	3 Days	Employed Tourism Police/ Security Guard Or 10th Pass	<ul style="list-style-type: none"> Communication Skills Personality Development Information about Tourist Destination, Monuments, Park, Sanctuaries Knowledge of local Laws, IPC, CRPC 	<ul style="list-style-type: none"> Providing Guidance at Tourism Destination Safety & Security 	5,000/-
STT 11	Departmental Training for Officers & Employees	3 Days	Departmental Officers & Employees	<ul style="list-style-type: none"> Noting Drafting Accounting Rule Of Vacation 	Upgradation and Enhancement of Departmental Officers and Employees	10,000/-